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16 September 1983

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#### 2. Agency Civilian Reserve Program

advised that initial steps are being take	∍n			
toward the development of an Agency civilian reserve				
program. The program will be limited to Agency annuit	ants,			
professionals and technicals, and will be designed to				
"surge requirements" as they occur. Participation in	the			
program will be based on interest expressed by individ	iuals to			
the concerned career service during their retirement				
processing.				

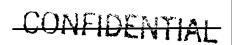
### 3. Alcohol Awareness Briefing

The Office of Medical Services is scheduled to provide an Alcohol Awareness Briefing to designated Office managers and supervisors in GA-13 on 3 October at 0900 hours.

advised that the briefing has received good marks from other Agency components and he expects that it will provide office managers and supervisors valuable insight.

#### 4. Security Education

The Security Education Group has announced the presentation of a video series titled "The Computer Programme." The series, directed at the layman, will afford general familiarization with several aspects of the computer ranging from its creation to its many future applications. The first



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	of 10 parts in the series will begin on 27 September at 1100 hours in 4E-64 Headquarters. Commented on the benefits of the video series and encouraged office personnel to attend.	
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